

# Constitution

Bob Jones High School  
Student Government Association

## I. Name

- A. The name of this organization shall be "The Student Government Association of Bob Jones High School"
- B. The organization may also be known as "The SGA."

## II. General Purpose of the Student Government Association

- A. As the official representative of the student body. Student Government Association shall:
  - 1. Promote a greater degree of unity, respect, spirit, and cooperation among students, faculty, staff, and administration.
  - 2. Offer and oversee activities for furthering the academic, social, and spiritual growth of the student body.
  - 3. Provide a democratic and representative forum through which students may address school-related issues affecting the student body. .
  - 4. Represent to the faculty and administration the concerns of the student body regarding academic and disciplinary policies.
- B. The specific delegated responsibilities of the SGA shall be to:
  - 1. Serve as the official representative of the student body to the faculty and administration.
  - 2. Act as consultants to the faculty and administration concerning all matters of student life.
  - 3. Promote school spirit and unity by sponsoring a variety of social events.
  - 4. Actively participation in SGA designated school related service projects

## III. Structure of the Student Government Association

- A. The Executive Board shall consist of the following officials:
  - 1. The Student Body President (Senior Eligibility only)
  - 2. The Student Body Vice-President (Senior or Junior eligibility only)
  - 3. The Secretary-Treasurer (Appointed by SGA sponsors)
  - 4. The Senior Class President
  - 5. The Senior Class Vice-President
  - 6. The Junior Class President
  - 7. The Junior Class Vice-President
  - 8. The Sophomore Class President
  - 9. The Sophomore Class Vice-President
  - 10. The Freshman Class President
  - 11. The Freshman Class Vice-President
- B. SGA applications:

SGA Executive Board and Class Senate applications go out within the first two active weeks of the school year. Interested students must complete an application including the required number of recommendations. Applications need to be completed in full and include recommendations from a DMS (for 9th grade students)/ BJHS (for grades 10-12 students) teacher. Only the name of the teacher is required on the application. An evaluation form will be emailed to the teacher listed on the application.
- C. Student Government Committees:

Student Government committees will consist of at least six SGA members including the committee chair. Each committee chairman must submit an official roster of his committee to sponsors at least 2 weeks before activities commence. The sponsors must be notified in writing of any changes to the roster or planned activities.
- D. All Student Government Association sanctioned Club Presidents (e.g., NHS, Key Club, Beta Club) shall serve as *ex-officio* members of the Student Government Association.

- E. All Bob Jones High School students are considered members of the Student Government Association and are welcome to attend any Student Government Association General Assembly meeting. Bob Jones High School students who have not been elected as class senate representatives or executive officers may not cast votes at SGA General Assembly or Executive Committee meetings.

#### **IV. Eligibility**

- A. Eligibility for an SGA office is as follows:
- a cumulative grade point average of 2.5
  - no disciplinary referrals
  - 1 teacher recommendation (Teacher will be emailed form)
- B. A student may become an SGA voting member by winning an election as a student body officer, as a class officer, or as a class senate representative. Only elected or appointed members will have voting privileges.
- C. The Student Government Association will hold elections in the spring of each academic year.  
**(Addendum for the Fall of 2020: Elections will be held in October of 2020 due to the early release of students in the Spring of 2020.)**
1. The students will elect two student body officers and their two class officers.
  2. Anyone running for a presidential or vice presidential position must have served at least one year as an active SGA elected or appointed member. This does not apply to freshmen.
  3. SGA members are elected to serve for one academic year and may run for re-election.
  4. Only the returning student body will vote on the positions of student body president and vice-president.
- D. Additional requirements for the election of the student body president.
1. In the election of the student body president, each student may cast one vote for the candidate of his choice.
  2. The junior vote, recognizing greater familiarity with the candidates and greater familiarity with the needs of the student body, will be doubled.
  3. The candidate receiving a majority of the total votes counted will be certified as the winner of the election.
- E. Primaries
1. This section shall apply to the election of the student body president, the student body vice-president, and for all class officers.
  2. If after the total vote has been counted, and if it is determined that no candidate has received a majority of the total votes cast, then the two candidates who have received the highest number of votes will run in another election. The winning candidate shall be the person who receives a majority of the votes cast in the run-off election.
  3. Each student who runs for a class office will be appointed as a class senate representative if not elected.

#### **V. Removal from Office**

- A. A student shall voluntarily remove himself from the SGA should any of the following conditions exist:
1. Academic probation
  2. Cumulative GPA below 2.5
  3. Disciplinary probation
  4. Active or passive defiance or disrespect of faculty or sponsors
- B. Any removed officer reserves the right to appeal his removal to the sponsors in a timely fashion, who may choose to suspend the removal at his or her discretion. Furthermore, a second appeal to the principal may follow, who also may choose to suspend the removal proceedings at his or her discretion. Students facing extraordinary conditions are encouraged to use this process to have their circumstances considered.
- C. If an SGA officer is found to be delinquent in his duties, he will be notified of his delinquency and placed on a

fourteen-day probationary period. At the end of his fourteen days, the sponsors will meet in order to review his performance. At this time, the sponsors may elect to remove the officer.

- D. Any student who is removed from office will be replaced in a timely fashion by a person nominated by the student body president, who also gains a majority of executive committee votes in favor of the nomination.

## VI. Responsibilities of Student Government Association Members

A. All members will:

1. Execute the general purposes and specific responsibilities of the Bob Jones High School Student Government Association as defined in Articles II and III.
2. Attend meetings and complete 6 SGA Sponsored Activities per school year to remain active in this club. **No outside activities will be accepted.**

B. The Student Body President shall:

1. Serve as the presiding officer at all SGA meetings.
2. Oversee all school activities under the responsibility of the Student Government Association.
3. Create and post an agenda for all regularly scheduled meetings no later than two days prior to the meeting.
4. Act as a regular, voting member of the Executive Committee and will vote only to break ties in Student Government Association General Assembly Meetings.
5. Order SGA committee meetings as needs dictate.
6. Be empowered to define any issue of "vital importance." An issue of "vital importance" would take priority over any other issues on the SGA agenda.
7. Decisions regarding an issue of "vital importance" will require a two-thirds plus one majority approval by the SGA General Assembly.
8. Convene Executive Council or Committee meetings with the sponsors and Principal as needed.

C. The Student Body Vice-President shall:

1. Assist the student body president in the organization and execution of all meetings and activities.
2. Act as the presiding officer at all SGA meetings when the president is unable to attend.
3. Assume the office of student body president if the elected student body president is unable to fulfill his office.
4. Serve as the sergeant-at-arms charged with maintaining order during SGA General Assembly meetings.
5. Act as the parliamentarian at all SGA meetings.

D. The Secretary/Treasurer shall:

1. Take the official attendance and minutes of all SGA General Assembly meetings and post them in a timely fashion.
2. Report the minutes of the previous meetings and keep them on file.
3. Keep all records pertaining to the collection and accounting of all Student Government Association funds.
4. Serve as the information officer for all student body issues.
5. Determine the presence of a quorum, defined as 50% plus one of the eligible, voting representatives and officers, at SGA General Assembly meetings.

F. The Class Officers shall:

1. Work closely with their class committees and moderator to organize and oversee class-specific activities and meetings.
2. Inform the Student Government Association of all class activities.
3. Present the opinions and ideas of their class to the SGA.

4. Inform their class of the decisions of the SGA.
5. Serve as chairman of class committee meetings.
6. Work with the Principal and the APSA in planning class convocations.
7. Convene and preside over class committee meetings, to be held a minimum of one week prior to the SGA General Assembly Meetings.

G. Class Representatives/Senate Members Shall:

1. Serve as a liaison to report the interest of their classes to the class committees.
2. Inform their classmates of the matters and decisions of the Student Government Association.
3. Government Association.
4. Attend all class committee meetings.

## VII. Meetings

A. The Student Government Association General Meetings:

1. SGA meetings will be held on the second Tuesday of each month. **(Addendum for Fall of 2020-Spring 2021: All meetings will be held virtually as a Webex meeting on the second Tuesday of each month.)**
2. All Executive Board and senate are expected to attend all SGA meetings. Some meetings may only require certain SGA members or grade level and will be informed accordingly.
3. Other SGA meetings may be called, as need dictates.
4. The student body president will preside over these meetings.
5. Meetings shall be governed by the rules of parliamentary procedure and enforced by the student body vice-president.
6. A majority (50%+1) decides the outcome of all Student Government Association elections and votes, with the exception of issues of "vital importance", which require a 2/3+1 majority
7. All members of the Bob Jones High School community are invited to participate as non-voting members in the SGA General Meetings.

B. Small Project Committee Meetings:

1. Small Project committee meetings will be held as needed.
2. Meetings are recommended to be held before SGA general meetings so as to provide an update.

C. Missed Meetings:

1. Missed meetings require twenty-four hour advance sponsor approval unless under an emergency circumstance.
2. Missed meetings without prior approval amount to delinquency of duties and may result in probation or removal from office.
3. It shall be understood that Bob Jones Student Government will take precedence over other clubs and organizations.
4. Prior authorization is required in order to miss a SGA meeting for another BJHS meeting/event.

## VIII. School Regulations

- A. As a representative student organization of Bob Jones High School, all decisions and actions must be in conformance with Bob Jones High School policies, regulations and spirit.

## IX. Ratification

- A. This Constitution shall go into effect beginning with the fall semester of the 2018-2019 academic year. The provisions of this Constitution will guide SGA elections for the 2020-21 school year.

- B. Upon ratification, this Constitution will be the official operational document of the Bob Jones High School
- C. Student Government Association. It will remain so until it is amended or replaced in accordance with its bylaws.
- D. This Constitution shall serve as both the empowerment instrument and as the guideline for the Student Government Association of Bob Jones High School.

## **Constitution**

Bob Jones High School  
Student Government Association

We, the undersigned, do hereby enact and ratify this Constitution for the Student Government Association of Bob Jones High School. It shall serve as the operational document and as the tool of empowerment for both this organization and the students of Bob Jones High School. It shall also function as a contract between the students and the administration giving fair and equitable representation to the student body. This Constitution shall serve these purposes until such **time** as it is reviewed and amended in accordance with the provisions set herein.

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Sponsor Signature

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Sponsor Signature

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Principal Signature